



SECTION 5310 PROGRAM – VEHICLE DAILY RECORD FORM*

Vehicle No.: _____

For the Month of: _____

Date	Mileage		Total Fuel		Preventive Maintenance <i>(place check mark in box)</i>			Driver's Initials
	Begin	End	Gallons	Cost	Scheduled Maintenance	Scheduled Repair	Breakdown	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Total								

*This form is not required to be submitted to INCOG. It is provided to help subrecipients of Section 5310 vehicles maintain this information for quarterly reporting purposes.